

Emergency Funding Information and Guidance for Charities in the Bailiwick of Guernsey

The Foundation has identified three stages in its response to the crisis:

- Short term Emergency response (where we are now)
- Medium term Recovery
- Longer term Rebuild

What are the priorities?

It is vital in these emergency circumstances that our limited resources are deployed to serve the neediest people in the most efficient way. We understand that most charities in the Bailiwick of Guernsey will face significant pressure on their finances, and also that some activities will now be impractical under new quarantine restrictions. Sadly, some charities will need to freeze their work for the foreseeable future, while others will need to ramp up their activities. The Emergency Fund will look to support **work which reduces or mitigates the impact of the coronavirus – and allows essential services to be provided - for those most in need.**

Staff costs and overheads

We will not fund salaries and overheads of charities which are not able to deliver activities. Nor will we fund salary costs which are covered by the Guernsey's Coronavirus Payroll Co-Funding Scheme <https://covid19.gov.gg/guidance/business/payroll-scheme>

Volunteers

Please check if the activity you are requesting funding for can be resources by volunteers. Please contact St John on 742147.

What can Charities do to help?

You can help us to help you to help the community by taking the following actions:

- **Prioritise.** Please only propose projects which reduce or mitigate the impact of the coronavirus, or allow essential charitable activities to continue, for those most in need.
- **Coordinate.** Please try to understand what other charities and the government is doing in your field, and ensure that what you propose fits in. We will be sharing information about your applications between funding bodies, and also sharing information about grants awarded.
- **Clarify.** These are emergency times, but please still make as clear as possible the **needs** you are meeting, the **difference** your activities will make, and **how you will know** they have worked. Don't assume the Foundation know what's going on in each area – in fact, the more information you can provide in your application, the more it will help us understand the needs of the Bailiwick as a whole.
- **Economise.** Please cut costs. Use your reserves where you can. Take advantage of the government schemes where eligible.



How do I apply for funds?

Please complete the online Emergency Funding Request Form [here](#)
For further information and queries please [email](#)

You can apply for emergency funds:

- If you are a registered charity
- If your request reduces or mitigates the impact of coronavirus or provides essential services for those in need, for example, for increased costs of food, clothing, supplies, counselling and other support services and some essential salaries not covered by a Guernsey Coronavirus Payroll Co-Funding Scheme
- If, as a result of a funding deficiency, you can show some core activity for those in need would be curtailed or withdrawn

You cannot apply for emergency funds:

- If you are not a registered charity
- If your request is not related to coronavirus or its immediate effects
- If your request can be covered by States support
- If your request is to cover costs where you have ceased to provide activities or support
- If your request is for loss of funding e.g. closure of a shop, cancellation of a fundraising event or withdrawal of corporate sponsorship unless you can show the direct immediate impact on the curtailment or withdrawal of your activities or support on those in need
- If your request is for general running costs such as rent, insurance, hire or service charges etc unless you can show the direct immediate impact on the curtailment or withdrawal of your activities or support on those in need and you have taken steps to reduce the costs
- If you have sufficient free or available cash reserves (as a guideline, over 12 months' worth of your average expenditure) or an alternative source of funding
- If your request can be covered by engaging volunteers e.g. delivery drivers
- If your request is not for immediate urgent need but for recovery or rebuild stages (as to which see the next section).

If in doubt, please enquire jlepoidevin@lloydsbankfoundation.org.uk

How do I apply for funding in the recovery and rebuild stages?

The Foundation is not processing funding requests for these stages currently. The Foundation is reserving funding so that resources are available for later distribution to those essential charities whose income and activities have suffered the most and will need support as we move into the recovery and rebuild stages. During the emergency response stage, please send details of your anticipated funding need in stages two and three by email to jlepoidevin@lloydsbankfoundation.org.uk This will help us quantify future requirements and manage our resources accordingly.

The situation is constantly changing and we will keep our approach under constant review.